



GALLATIN COUNTY FAIR

JULY 21 - 25, 2010

901 North Black
Bozeman, Montana 59715
Phone: (406) 582-3270 FAX: (406) 582-3273
fairgrounds@gallatin.mt.gov www.gallatincountyfair.org



* * * EDUCATIONAL / NON-PROFIT LEASE APPLICATION * * *

APPLICANT (Alternatively referred to as "Exhibitor" or "Lessee") (Please Print)

1. _____
Company Name/Organization
2. _____
Agent's Name Title Phone
3. _____
Address City State Zip
4. _____
Email Address *(Used for getting information out about next year's Wild West WinterFest and Fair. We do not sell our addresses.)*
☐ Manned Booth
☐ Unmanned Booth
5. **TYPE OF EXHIBIT:** (Please check all that apply) ☐ Demonstration ☐ Informational ☐ Unmanned Booth
6. **PREMISES ARE TO BE USED FOR:** Educational exhibit space is to be used only for public education. Any type of fundraising is strictly prohibited. This space is available only to the Non-Profit, community service organizations. If space is used for fund raising, the booth will then be assessed rent for a Commercial Exhibit (No less than: \$275.00 inside or \$135.00 outside).
7. Please describe the service your organization provides: _____

8. **LEASE TERM:** This educational space is offered to the Exhibitor on a **"first come, first served"** basis. This space is to be held beginning July 21, 2010 at 10:30am and will end on July 25, 2010 at 5:00PM.
9. **BOOTH SETUP:** Booth setup will begin at 8:00AM on Tuesday - July 20, 2010 and **MUST** be completed by 10:00PM. **AT WHICH TIME THE GATES WILL BE LOCKED. DRIVING ON THE FAIRGROUNDS WILL NOT BE ALLOWED AFTER THAT.**

NOTE: Beginning July 21, indoor exhibitors will not be allowed to enter exhibit buildings until 10:15 a.m. each day.

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|---|---|
| EXHIBITOR HOURS: 10:30 a.m. - 10:00 p.m. | Wednesday, July 21 through Saturday, July 24 |
| 10:30 a.m. - 5:00 p.m. | Sunday, July 25 |
10. All expenses for electrical connection, drayage, handling, erection and dismantling of exhibits, and other services not specifically mentioned in the package are to be paid for separately by the Exhibitor.
11. The Fair Board reserves the right, at its sole discretion, to limit the number of Exhibitors of a particular type of product, service or business.
12. **RENT/TERMINATION: THE EXHIBITOR SHALL PAY ALL FEES UPON EXECUTION OF THIS APPLICATION.** If the Exhibitor's application is accepted and they fail to be present at the Fair, the lease shall terminate and exhibitor will not be offered this privilege again. Exhibitor may cancel his reservation, in writing, three weeks before the event. The Exhibitor's booth may be relet at the discretion of Fair Board, and any fees shall not be refunded. If application is not approved, fees will be returned to Exhibitor. **We accept VISA and MASTERCARD. A 3% booking fee will be added to your total due if using a credit card. Please call the Fairgrounds office at 582-3270 if you want to charge to a credit card.**
10. **EXHIBITOR PACKAGE INCLUDES:** Educational/Non-Profit exhibitors will receive 1 Free Parking Pass (additional parking passes may be purchased at the Fair Office at time of check in). In addition, indoor exhibitors will receive 8' high back drapes and 3' high side drapes for their booths.
11. **FAIR ADMISSION:** All Exhibitors are **required to have an admission wristband**. Wristbands may be purchased in the Fair Office for \$8.00 each at check in!

BOOTH OPTIONS AND FEES

1. **REQUESTED BOOTH LOCATION:**

Indicate your choice in the area below. (Every effort will be made to satisfy each applicant; however, the final location of any exhibit will be at the discretion of the Fair Board.)

INDOOR EXHIBIT SPACE

☐ 5' x 10' - \$25.00

☐ 10' x 10' - \$35.00

OUTDOOR EXHIBIT SPACE

☐ 10' x 10' - \$25.00

☐ 10' x 10' Haynes Pavilion - \$35.00

Total Space \$ _____

2. **POWER & WATER:**

ELECTRICAL REQUIREMENTS: ☐ No ☐ Yes - Indicate power requirements below:

☐ 110V # of outlets _____ x \$15/outlet = _____

☐ 220V AMPS _____ # of outlets _____ x \$20/outlet = _____

WATER ☐ No ☐ Yes - \$10 Fee _____

Total Power & Water \$ _____

WE ACCEPT VISA & MASTERCARD.

A 3% Booking Fee will be added if using Credit Card. Please call Fairgrounds office at (406) 582-3270 to charge to credit card.

**MAKE CHECKS PAYABLE TO
"GALLATIN COUNTY FAIRGROUNDS".**

TOTAL AMOUNT DUE \$ _____


OTHER REQUESTS: (Taken into consideration but not guaranteed) _____

I _____ of _____ hereby affirm I am using the premises
(name) (company/organization)
of the Exhibit Space belonging to Gallatin County and known as the Gallatin County Fairgrounds for the purpose of marketing my services or products at the Gallatin County Fair and by doing so, I certify that I am cognizant of inherent dangers of this activity.

Lessee shall be responsible for any damages to county property and shall assume all responsibility for damages or injuries to persons and/or property at the event. Lessee also agrees to protect and defend the County and its elected and appointed officials, agents and employees and to hold them harmless from and against any and all claims, demands and causes of action of any nature whatsoever in any arising from the acts of omissions of Lessee and or its agents, employees or representatives under this Agreement.

Signature below acknowledges receipt of the "General Lease Provisions" and "Gallatin County Fair Rules" as making the entire integrated agreement between Lessor and Lessee if accepted by the Fair Board.

**PLEASE SIGN APPLICATION AND RETURN WITH YOUR TOTAL AMOUNT DUE!
A SIGNED COPY WILL BE RETURNED IF YOU ARE ACCEPTED INTO THE GALLATIN COUNTY FAIR.**

 _____
Signature of Applicant ("Lessee" if accepted by Fair Board) Title Date

Accepted by Gallatin County Fair Board ('Lessor') Title Date

FOR OFFICE USE ONLY

Deposit: \$ _____ Check # or Cash _____ Date _____

Balance Due: \$ _____ Check # or Cash _____ Date _____

Charge: ☐ Visa ☐ MasterCard Copy of Accepted Application Mailed _____